

Shaw Academy

18700 Old Wire Road

Laurinburg, NC 28352

910.276.0611

Mr. Brent Smith, Principal

Dear Students and Parents,

Welcome to The Shaw Academy, home of the Dragons! I am very excited about the upcoming school year and am looking forward to assisting you in preparations in planning for your future beyond high school. We have lots to offer you and your child here at The Shaw Academy. In addition to a smaller learning environment and student support; we will implement a Positive Behavior Intervention and Supports program (PBIS), and we will also utilize the One to World computer access for our high school students, and continue with our student-centered approach to celebrating and encouraging our students to be successful.

Please complete the following steps if you are new or are returning to Shaw Academy as soon as possible:

- **Call to schedule a mandatory conference (parent/guardian and student) with Principal, Counselor, or designee**
- **Complete all enrollment forms**

Failure to conference and complete registration forms will delay your child's enrollment to Shaw Academy. Please review the student handbook with your child as students are responsible for the information contained in this handbook.

Our expectations of academic successes and credit completion, adhering to established behavioral expectations in abiding by the Scotland County School's Code of Conduct, and being in attendance each day ready to learn will be critical components to what we can and will accomplish this school year! We look forward to working with you to set goals and celebrate successes in the 2019-20 school year.

Respectfully,

Brent Smith
Principal, Shaw Academy

Our Mission:

To ensure the academic success and social growth of the students we serve.

Our Vision:

All students will leave Shaw with a dream and plan!

Our Motto:

“I am who I choose to be!”

Core Beliefs:

We believe that all students can learn.

We believe that all students want to learn.

We believe that all students want to be successful.

We believe that all parents want their student(s) to be successful.

Core Values:

We will establish positive, productive learning environments.

We will focus on College & Career Preparation.

We will remove all barriers to learning.

We will provide interventions to help our students meet academic and behavior goals.

We will develop positive and productive relationships with all stakeholders for the benefit of our students.

School Mascot: Dragon

School Colors: Maroon & Gold

“Create the world you dream of with every choice you make!!!”

Shaw Program Overview:

Shaw Academy is Scotland County Schools' alternative school for students in grades 6-12. Our program provides smaller class sizes and various support services and resources to assist all students who are experiencing academic and/or social challenges.

The major objective of the instructional component is the completion of core requirements, while the social support system focuses on self-image enhancement, attitude and goal setting.

Key Features of Shaw Academy's Program:

- Small teacher-student ratio.
- Students learn to be professional and goal oriented through mentorships, participation in collaborative projects, service learning, job shadowing, educational field trips and the utilization of the Learning Focused Framework.
- Teachers facilitate in a blended learning environment which incorporates whole group focus lessons, online learning, small group instruction and project based learning.
- CTE Courses that allow the students the opportunity to earn Work Keys and other certifications.
- Tiered Academic and Social skills interventions provided.
- Full time support team (Guidance Counselor, Mental Health/Social Worker and Behavior Support workers).
- Additional support (Nurse, Attendance Liaison and Curriculum Coaches).

Governing Principles of Shaw Academy:

- Students will take ownership of their learning and teachers will act as facilitators.
- Students will demonstrate respect for themselves and others as reflected in their actions with school personnel and other students.
- Staff will effectively plan and engage students in Common Core Standards aligned tasks in positive, productive learning environments.
- All members of the Shaw community will serve as positive role models for the students we serve.

Scotland County Schools
Central Office Administration
Superintendent: Dr. Ron Hargrave
Assistant Superintendent of Human Resources: Mr. Cory Satterfield
Assistant Superintendent of Curriculum & Instruction: Dr. Valarie Williams
910-276-1138

Shaw Academy
Principal: Mr. Brent Smith
Assistant Principal: Mr. Patrick Williams
910-276-0611

Faculty and Staff

Office Staff

Sheila Goins, Data Manager/Admin Asst
Patricia Deberry, Receptionist

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pdeberry@scotland.k12.nc.us

Middle School

Chavonda Brown, Mathematics
Cynthia Johnson, English
Presley Ballard, Social Studies
Donette Shaw, Science
Latoria Baucum, EC
Donna Bethea, EC

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dbethea@scotland.k12.nc.us

High School

Chavonda Brown, Mathematics
Cynthia Johnson, English
Presley Ballard, Social Studies
Tim Johnson, Mathematics
Donetta Shaw, Science
Latoria Baucum, SWD
Donna Bethea, SWD

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Digital Facilitator

Vacant, Digital/Instructional Facilitator

Electives

Barbara Simpson, Art
Phillip Blue, PE
Vondia Caple, CTE/WIOA

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Support Staff

Kathy Covington, Guidance Counselor
Charlene Jones, Mental Health/Social Worker
Darlene MacDonald, School Nurse
James Douglas, EC Behavior Support
Ricky Cotton, Lab Technician
Johnny Carthens, Attendance Liaison
Carolyn Grooms, Security

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Cafeteria Staff

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Custodial Staff

David Alford
Paul Gibson

SRO

Fred Rowdy
Darrell Ford

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Suspension Center

Willie Horsley, OSS Coordinator
David Wall, OSS Support

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Shaw Academy

Policies and Procedures

SCS Attendance Policy Code: 4400

Attendance in school and participation in class are an integral part of academic achievement and the teaching-learning process. Regular attendance develops patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory: the State of North Carolina requires that every child in the State between the ages of seven (or younger if enrolled) and 16 years attend school. Parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily.

A. ATTENDANCE RECORDS

School officials will keep an accurate record of attendance, including accurate attendance records in each class. Such records will be maintained by the classroom teacher, Principal and Data Manager. Absences must be reported to the Data Manager. Attendance records will be used to enforce the Compulsory Attendance Law of North Carolina. If truancy is suspected, the case must be investigated by school personnel and may be referred to the school social worker. Violations of the Compulsory Attendance Law will be reported pursuant to legal requirements.

B. ATTENDANCE STANDARD

A student must attend school 50 percent of the school day in order to be counted present for the entire day. Also, a student must attend a specific class a minimum of 50 percent of the period in order to be counted present for the class.

C. EXCUSED ABSENCES

When a student must miss school, a written excuse signed by a parent or guardian or an on-line Student Absence Explanation Form, available on the school's home page, completed by the parent or guardian must be presented to the school on the day returning after an absence. Absences due to extended illnesses will require a statement from the physician. If the student does not present a note, written or electronically, within five days, the absence will be coded as unexcused. The school will code absences in accordance with state guidelines, which provide that an absence may be coded "excused" for the following reasons:

1. personal illness or injury which makes the student physically unable to attend school;
2. isolation ordered by the State Board of Health;
3. death in the immediate family;
4. medical or dental appointment;
5. pregnancy (and related conditions) or parenting, when medically necessary;
6. participation under subpoena as a witness in a court proceeding;
7. a minimum of two days each academic year for observance of an event required or suggested by the religion of the student or the student's parent(s) with written prior approval from the principal. Out-of-school suspensions will be counted as a lawful absence for attendance record-keeping purposes.
8. When it is demonstrated that the purpose of the absence is to take advantage of a valid education opportunity, such as travel, approval for such an absence must be granted prior to the absence. This would include, but is not limited to, a student serving as a legislative page or a governor's page;
9. LEA's may excuse temporary or occasional absences for other reasons in accordance with local school board policies, provided that the student has been in attendance for at least one-half of a school day.

The conditions under which the local schools may approve excused absences are:

- (1) The parent must submit the request for the absence in writing;
- (2) The absence is pre-approved by the principal;
- (3) Missed work is completed and turned in within the school's allotted time period.

In the case of excused absences, short-term out-of-school suspensions, and absences under [G.S. 130A-440](#) (for failure to submit a school health assessment form within 30 days of entering school) the student will be permitted to make up his or her work. (See also policies [4110](#), Immunization and Health Requirements for School Admission, and [4351](#), Short-Term Suspension.) The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

D. SCHOOL-RELATED ACTIVITIES

All classroom activities are important and difficult, if not impossible, to replace if missed. It is the intention of the board of education that classes missed be kept to an absolute minimum through close scrutiny and a monitoring system on the part of the principal. School-related activities must be approved in advance by the principal. The following school-related activities will not be counted as absences from either class or school:

1. field trips sponsored by the school;

2. job shadowing and other work-based learning opportunities, ([G.S. 115C-47](#) (34a));
3. school-initiated and scheduled activities;
4. athletic events requiring early dismissal from school;
5. CTE student organization activities approved in advance by the principal; and
6. in-school suspension.

Assignments missed for these reasons will be completed by students. The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

E. EXCESSIVE ABSENCES

Class attendance and participation are critical elements of the educational process and may be taken into account in assessing academic achievement. Students are expected to arrive at school on time and be present at the scheduled starting time for each class. Students who are excessively tardy to school or class may be assigned in-school suspension at the discretion of school administration for up to two days for such offenses.

1. Compulsory Attendance Law Reporting

The principal will notify parents and take all other steps required by [G.S. 115C-378](#) for excessive absences. Students may be suspended for up to two days for truancy.

- a. After a student has accumulated **3** unexcused absences, the principal or his/her designee shall notify the parent/guardian of the child's excessive absences.
- b. After not more than **6** unexcused absences, the principal shall notify the parent/guardian that he/she may be in violation of the Compulsory Attendance Law and may be prosecuted if the absences cannot be justified under the established attendance policies of the state and the board of education. Once the parents are notified, the school social worker may work with the child and his/her family to analyze the causes of the absences and determine steps to eliminate the problem. The school social worker may request that a law-enforcement officer accompany him/her if the counselor believes that a home visit is necessary.
- c. After **10** accumulated unexcused absences in a school year, the principal shall review any reports to or investigations produced by the school social worker pursuant to [G.S. 115C-381](#). The principal shall confer with the student and his/her parent/guardian to determine whether the parent/guardian has been notified of the student's absences and has made a good faith effort to comply with the law. If the principal determines that the parent/guardian has not met his/her obligations, the principal or designee may notify the district attorney. Evidence that shows that the parent/guardian was notified and that the child has accumulated 10 absences which cannot be justified under the board's established attendance policies shall constitute a *prima facie* case that the child's parent/guardian is responsible for the absences. If the principal determines that the parent has met his/her obligations, the principal may file a complaint with the juvenile court counselor indicating that the student is habitually absent from school without a valid excuse.

* 2. *K-2 Elementary Attendance Information not included for the purposes of this handbook*

3. Middle School

As a local promotion standard, a middle school student may not miss more than **10** days of school a year or must be present more than 94.4% of the days he/she is enrolled in middle school. The student must make up time for each day of absence over 10 days during the school year. When a student accumulates more than 5 absences, he/she may begin to attend make up sessions/days as designated by the school. Makeup sessions/days could include before and after school learning labs, workdays, and summer school.

For the purpose of promotion and retention, 5 tardies and/or early dismissals equal one day's absence.

When a student has been absent for more than 10 days and has failed to make up the time missed, he/she will be referred to the principal/designee as a candidate for retention. The principal/designee will notify the parent of the school's concern and will inform the parent of the attendance requirements in regard to the local promotion standard.

If the student has accumulated more than 10 absences and has not made up the required time by the end of the last grading period, he/she will be retained in the current grade. The decision to retain may be re-evaluated before the beginning of the fall term, based on the student's participation in opportunities for make-up time, such as summer school. If the student has fulfilled the make-up requirement, the decision may be made to promote him/her to the next grade level. Parents/guardians who feel that extenuating circumstances have resulted in their child missing more than 10 days may request an attendance waiver through the school attendance committee. Waiver requests must be submitted within 5 days of return to school. The committee will review the waiver requests and determine if the student must make up the missed days.

Attendance at Middle School is for the purpose of obtaining an education. Tardies interrupt classes and are generally disruptive. They affect grades and establish bad habits. A student is counted tardy if he/she is not in his/her designated place at the appropriate time. Tardiness due to traffic is not an excused tardy. Excused tardies are accepted only when accompanied by a written note for reasons listed below:

- 1) personal illness;
- 2) death in the immediate family;
- 3) medical appointment as verified in writing by the physician or his/her designee;

- 4) miscellaneous causes of an emergency nature approved by the principal, a staff assistant, or a medical authority;
- 5) court summons;
- 6) religious holiday; and
- 7) tardy that, in the judgment of the principal, has an educational value as great as that received during an equal time in the classroom and permitted only if a comparable opportunity will not be available at a time other than during school hours. The principal shall determine if the amount of time missed is of reasonable length. This tardy must be approved beforehand.

Listed below are consequences for unexcused tardiness:

1st Tardy-verbal warning

2nd Tardy-tardy letter sent home via student

3rd Tardy-parent will be called by teacher and notified that student will serve 1 full period of ISS assigned by the teacher for the next class period.

4th Tardy-1/2 day ISS - assigned by Administration

5th Tardy-all day ISS - assigned by Administration

6th Tardy-parent conference required

The Tardy Policy will start over at the beginning of each 9-week grading period.

4. High School

1. Students absent from school and/or individual classes more than three (3) times during any nine-week period or more than six (6) per semester (whether excused or unexcused) will receive a code of FA (failure due to attendance) for the specific nine-week period. For the code FA (failure due to attendance) to be removed, time and work must be made up by the time specified by the principal (in the student/parent handbook).
2. High school students must make up class time on an hour-for-hour basis. It is important for students to begin making up time immediately after each absence. Make-up classes are organized by the principal and may be offered before school, after school or on Saturday morning. The school system may provide additional make-up opportunities during an extended day and/or a summer program. Make-up classes will be designed specific to student needs and/or to compensate for time missed due to absences.
3. Waiver request forms must be completed at least five (5) days before the end of the 90-day term. The waiver period may be extended at the discretion of the principal. The committee will review the waiver requests and determine if the student must make up missed time.
4. The *total* number of absences for a 90-day term cannot exceed six (6) (excused or unexcused). If a student is absent from school and/or individual classes more than six (6) times, he/she will not receive credit for the course(s) unless make-up classes are completed or the school attendance committee grants a waiver.

Tardy Policy

1st Tardy-verbal warning

2nd Tardy-tardy letter sent home via student

3rd Tardy-parent will be called by teacher and notified that student will serve one full period of ISS assigned by the teacher for the next period in the class the student was tardy to school will be assigned 1st period ISS.

4th Tardy-1/2 day ISS - assigned by Administration

5th Tardy-all day ISS - assigned by Administration

6th Tardy-parent conference required

The Tardy Policy will start over at the beginning of each 9-week grading period.

5. Students with excused absences due to documented chronic health problems are exempt from this policy. In addition, for students experiencing homelessness (see board policy [4125](#), Homelessness Students), school officials must consider issues related to the student's homelessness, such as a change of caregivers or nighttime residence, before taking disciplinary action or imposing other barriers to school attendance based on excessive absences or tardies.

F. MAKE-UP WORK OPPORTUNITIES

Grades K through 12

All students are required to make up missed work regardless of whether the absence is excused or unexcused or short-term out-of-school suspensions. (See also policy [4351](#) Short-Term Suspension). The school will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period. The principal will implement specific procedures for students to make up work.

G. HOME BOUND

All hospitalized/homebound students are to be included in the ADM (average daily membership) of the school to which the student is assigned. Even when the student is physically unable to attend school for the entire year, the student will be included in the ADM of the school that he/she would have normally attended. The student's name must be included on a homeroom roster. The homeroom

teacher and regular classroom teacher(s) shall record the student as “PRESENT” for the duration of the hospitalized/homebound period.

The homebound teacher will record attendance for each scheduled session. The Data Manager should report to the student’s teacher any absences that occur during the hospital/homebound period. Following each absence, the Data Manager will contact the parent and/or student to determine the reason for the absence and/or to determine if any changes in service delivery are needed. Following 3 cumulative/consecutive absences, the Data Manager will request the services of the school’s attendance liaison. The Data Manager will share this information with the case manager. The EC Director should be notified by the case manager of any student who misses 3 sessions (cumulative or consecutive). If the student is absent 2 additional sessions, the case manager must contact the EC Director who will send a registered letter to the parent and/or student stating that the student has missed 5 sessions and that the parent and/or student need(s) to contact the EC Director to determine how and when future sessions will be provided. The case manager should notify the EC Director if a student remains absent after the approved hospitalized/homebound period has expired. Excessive absences may impact eligibility for participation in interscholastic athletics.

See policy [3620](#), Extracurricular Activities and Student Organizations.

Legal References: McKinney-Vento Homelessness Assistance Act, [42 U.S.C.11431](#), et seq; [G.S.115C-47](#), [-84.2](#), [-288\(a\)](#), [-375.5](#), [-378 to -383](#); [-390.2\(d\)](#), [-390.5](#), [-407.5](#); [16 N.C.A.C 6E.0102](#), [.0103](#); State Board of Education Policies Number [TCS- L-000](#), [-002](#), [-003](#)

Cross References: Extracurricular Activities and Student Organizations (policy [3620](#)), Education for Pregnant and Parenting Students (policy [4023](#)), Children of Military Families (policy [4050](#)), Immunization and Health Requirements for School Admission (policy [4110](#)), Homeless Students (policy [4125](#)), Short-Term Suspension (policy [4351](#))

Revised: October 15, 2007; June 30, 2008; October 15, 2008; September 30, 2010; March 31, 2011; June 16, 2011; March 28, 2013; March 31, 2015; September 15, 2015; March 29, 2018

Adopted: November 19, 2018

Excused Absences—School Procedures

Valid conditions for excused absences include:

- **Illness of the student;**
- **Medical or dental appointment;**
- **Death in immediate family;**
- **Quarantine by order of the Scotland County Health Department;**
- **Court summons;**
- **Immediate demands of the home which have the approval of the principal or designee; and**
- **Absences with the prior approval of the principal or designee which are deemed to have educational value.**

Any absence not meeting the requirement of an excused absence shall be an unexcused absence. All absences will be classified as unexcused until they are cleared by a note from parents. **All absences must be cleared within 48 hours.** It is the responsibility of the student and parent to make sure that the absence has been properly recorded.

- For an absence to be excused, a note requesting the absence **MUST CONTAIN**:
 1. The student’s name,
 2. the reason for the absence,
 3. the date of the absence,
 4. the parent’s home and/or work phone number
 5. parent/guardian signature
- When a student arrives on campus at any time during the school day, he/ she becomes the responsibility of the school and must report immediately to their homeroom, or to the office to sign in and get a tardy pass if the tardy bell has rung. Any student who needs to leave school during the school day must have parent/guardian or person listed on card sign them out. If someone comes to school to pick up a student that is not on the sign in/out card that person **WILL NOT** be allowed to sign them out.

Unexcused Absences—School Procedures

- The principal or his designee shall notify the parent, guardian, or custodian of his or her child’s excessive absences after the child has accumulated several unexcused absences.
- After not more than **six unexcused absences**, the principal shall notify the parent, guardian, or custodian by mail that he or she may be prosecuted if the absences cannot be justified under the established attendance policies of the state and local boards of education.

- After **ten accumulated unexcused absences** in a school year, the principal shall review any report or investigation prepared under G3 115-C-381 and shall confer with the school system attendance counselor, to determine whether the parent, guardian or custodian has received notification pursuant to this section and made a good faith effort to comply with law. Depending on the circumstances, the principal then notifies the District Attorney or files a complaint with the Juvenile Intake Counselor (GS 115-C-378).
- Upon **exhausting** all considerations contained in the above first two steps, the student will then be subject to the requirements outlined in the Scotland County Board of Education’s attendance policy listed above.

Make-Up Work

In the event of an excused absence, a student shall have the opportunity to make up, for full credit, all work, including tests, missed during such absences as arranged by the student with the teacher. Students are required to make up missed work due to absences, including out-of-school suspension. Arrangements to make up the work must be made when the student returns to school. As a general rule, a student will be given the same number of days he/she was absent to make up work missed. Otherwise, all make up work must be completed within 5 school days after the student returns to school to receive credit unless other arrangements have been made with the teacher. Prior arrangements may be made to allow more time if the student has an extended absence.

Any student who misses a term exam must take the exam within 1 week after the original exam date. It is the responsibility of the student to make arrangements with the teacher to complete the exam or any other make-up work. Pop tests will not be counted against students who are absent from class at the time the pop test is given.

All work not made up by the last scheduled teacher workday shall be recorded as a grade of “F.” Exceptions for students with extenuating circumstances may be allowed by the principal after consultation with the teachers involved.

Attendance and Promotion K-12

Regular school attendance, punctuality, and responsibility are very important. Students who are absent more than **ten (10) days** during the school year may be retained in their present grade or may not receive credit for a course (**School Board Policy adopted 11-19-18**).

Truancy: Skipping Classes/School

Skipping classes or school may involve one or more of the following:

- Unauthorized absence from one or more classes during the school day;
- Leaving the school campus for any reason without authorization and/or properly signing out; and
- Absence from school without parental permission and/or knowledge.

These will be addressed by the administration and assigned disciplinary consequences according to the SCS Code of Conduct.

Student Driving to and from School

Students are NOT allowed to drive to and from school independently unless they have a job and a vehicle is needed for them to go directly to their job directly after school. Verification and prior approval must be obtained from the Principal before driving to and from school is authorized. Once driving has been approved, the Principal will designate an appropriate parking location. Student driving privileges can be revoked at any time by the Principal.

Withdrawal from School

A parent should request the withdrawal at least a day in advance. The school will withdraw students who have missed **ten (10) or more consecutive days** of school without notifying the school of any extenuating circumstances.

Exit Criteria

Students are referred to return to their home middle and/or high schools by the Shaw Academy Principal when the following conditions are met:

- **The student improves behavioral performance**
- **The student has been in the alternative school program for a minimum of one semester.**
- **The student has shown adequate academic and behavior progress as deemed by teachers, counselor, and Principal for the semester.**
- **The student demonstrates regular and prompt school attendance.**
- **The student/parent are encouraged to attend the transition conference with the Principal and members from the home school.**

Students who meet the above conditions may petition to return to their base school. Once these conditions have been satisfactorily met, the Shaw Academy Principal will recommend the student's transfer to the home school Principal. Under normal circumstances, transfers will be made at the end of a grading period and/or semester.

2019-2020 Daily Schedule

7:30 - 7:53	Arrival/Breakfast & Overcoming Obstacles in conjunction with homeroom
7:55 - 9:25	Block 1
9:27 - 10:57	Block 2
10:59 - 12:48	Block 3
11:00 - 11:25	Middle School Lunch
11:30 - 11:55	High School Lunch
12:50 - 2:20	Block 4

Morning Procedures

We encourage students **NOT** to arrive at school before **7:30 a.m.** When students arrive to school, they are to follow procedures below:

- At 7:30, All students will report directly to class. Breakfast will be served in the room.
- Students are responsible for cleaning up after themselves. Cleanliness of the room will be maintained.
- Students are **NOT** allowed in any classrooms before 7:30 unless permission has been granted.
- **Students arriving after 7:45 a.m. will need to be signed in by their parent; tell the office assistant your preference for lunch; be screened by the SRO; and obtain a tardy slip to enter the classroom.**

Checking Out—Early Dismissal

- Students who leave campus without permission from the office will be subject to appropriate disciplinary action.
- In order to protect the safety of all students, only those individuals listed on the student information form will be allowed to sign out a student. Anyone checking out a student should be prepared to show a picture ID.
- If the person picking up a student is not listed on his contact sheet, or sign out card, that person **WILL NOT** be allowed to sign the student out.
- **Valid reasons for checking out are the same as those for excused absences:**

- **Illness of the student;**
- **Medical or dental appointment;**
- **Death in immediate family;**
- **Quarantine by order of the Scotland County Health Department;**
- **Court summons**
- **Immediate demands of the home which have the approval of the principal or designee**

Change of Address

Parents, it is most important that we know where to reach you. Please inform the office if you have a change of address, telephone number, employment, or employment phone number. This is most important for your child's records and for his/her safety.

Dismissal Procedures

Bus Riders

Once the buses arrive and the bell rings, students are to exit the classrooms in an orderly manner and proceed to the bus parking lot while staying to the right side of the hallway.

Car Riders

Once the bell rings, students departing school via car are to exit the classrooms in an orderly manner and exit through the front entrance. **Car riders should be picked up no later than 2:30 P.M. each day! Law Enforcement and/or DSS will be called for repeated late pickups of car riders.**

Transportation Changes

Transportation changes will NOT be made over the phone. Written notification that includes a parent signature must be sent to school. The note will be copied and filed in the office. A copy will be sent back to the student to be given to the bus driver. This is done to ensure the safety of our students.

Student Records

Family Educational Rights and Privacy Act Of 1974

Parents of students who are or have been in attendance in a Scotland County School have the right to inspect the education records of their children. The right belongs exclusively to the student upon reaching eighteen (18) years of age. School principals are responsible for maintaining education records. Parents who wish to inspect the records of their children must call the principal and request an appointment during regular school hours. Upon inspection of records, parents or students wishing to challenge the accuracy of the data will be informed of the challenge procedure. School personnel (administrators, teachers, counselors, school nurses, etc.) who have a legitimate educational interest in the school record have access to it. Other individuals, agencies, and organizations, except those designated by federal law, may not inspect the pupil's record without the written permission of the parents or of the student if he or she is over eighteen.

Directory Information

The Scotland County School System has determined the following information to be “directory” information (information about a student which is considered public information):

- **Student name and address**
- **Birth date and birth place**
- **Participation in officially-recognized activities and sports**
- **Height and weight of athletic team members**
- **Dates of attendance**
- **Last educational agency or institution attended**

Grading System

The primary purpose of grades is to accurately communicate to the parents and other audiences the progress of students in school. The purpose of this policy is to assure fair, equitable, and consistent practices within the Scotland County School System relative to grades and grading. This policy shall be reviewed annually and shall be disseminated to parents every year.

General Reporting

Report cards will be issued every 9 weeks for Middle and High School students. These will be used to inform parents of students’ progress. The report card shall be cumulative evaluation and shall include academic achievement, attendance, and other pertinent information. A standardized report card shall be used for each grade or grade span (as appropriate) throughout the county.

Interim Reports

Regular communication with parents/guardians by means other than formal report cards is required. This communication may include: scheduled parent/teacher conferences, written notes, and letters to parents, telephone calls, proficiency/deficiency reports, and samples of student’s work sent home. Particular emphasis will be placed on contact with parents/guardians of students who are experiencing difficulty and/or in danger of failing a course or grade. Interim reports to parents shall be made not less than once during each 9 week period. To ensure that parents are properly informed, teachers shall maintain a record of all significant communications.

Report Card Distribution Dates

Report cards go home – **Wednesday, November 6th**

Report cards go home – **Wednesday, January 29th**

Report cards go home – **Wednesday, April 1st**

Report cards go home – **Will be mailed on Friday, June 12th for Middle School**

Will be mailed on Friday, June 19th for High School

Report Cards

Students will receive a report card every 9 weeks (4 times a year). Students receiving a numerical grade for subjects taken shall reflect the following:

A=90-100	Superior Mastery
B=80-89	Mastery
C=70-79	Progress towards Mastery
D=60-69	Partial Mastery
F=Below 60	Not yet Mastered
FF=Failure	Due to Attendance
Incomplete	Missing Work

Each student’s transfer transcript will be evaluated individually to treat the student as fairly as possible within state and local requirements.

Honor Roll

The following will be the criteria for honor rolls:

- Distinguished Honor Roll – All A's
- A-B Honor Roll – A's and B's
- B Honor Roll – All B's

Success at all levels will be recognized and publicized as much as possible.

Changing Schedules

Students may discuss their schedule with the school counselor, but it is not likely schedules will be adjusted. The Principal will make the final decision for any schedule changes.

Conference Days

Two Parent-Teacher conference days have been scheduled during the academic school year, **the first date is: Thursday, October 3rd, the last date is: Thursday, February 20th**. We encourage maximum participation. If for some reason your parent is unable to attend at our regularly scheduled day/time, arrangements should be made so that a conference can be held at a later date and time.

Student Support Services

Our PBIS goal is to provide our students with all of the interventions and support that they need to be successful. Our vision is that "all students will leave Shaw with a dream and a plan!"

School Guidance Counselor & Mental Health Counselor

The purpose of the school counseling program is to help each student grow academically, mentally, emotionally and socially. The guidance counselor and Mental Health Counselor welcome the opportunity to talk things over with any student, parent, or teacher. Students should obtain a pass from their teacher if they wish to consult with either counselor. If one of the counselors is not available, they should report to the office with an approved hall pass.

Multi-Tiered System of Support Team (MTSS)

Students may be referred to the MTSS team by teachers, other school personnel, other students, or the students themselves. Once a referral is made, the MTSS team will meet to discuss possible solutions to the problem and to formulate a plan of action to support the student and to ensure his/her future success.

Possible Reasons for Referral to MTSS

- Excessive absences
- Academic concerns
- Excessive tardies
- At-Risk Behavior

- **Concern for emotional health; physical health; or social issues**
- **Continuing disciplinary problems**

Exceptional Children’s Program (EC)

Identified students will receive additional academic, social and behavior supports in accordance to their Individual Educational Plan (IEP).

MTSS Purple Folders/Personal Education Plan (PEP)

PEP’s provide an opportunity for a student to improve a failing grade average to passing through the successful fulfillment of a contract between the student, teacher and parent. Any missed work, tests, as well as documentation of interventions will be included in the Purple MTSS (PEP) folder.

School Health Services

Nurse

The nurse is available to administer medication and provide medical attention as needed.

Authorization of Medication for Students during School

- Requests from a parent or guardian for permission for the child to receive medication during school hours must be accompanied by “Physician’s Authorization of Medication for Student at School” signed by the doctor and parent or guardian.
- A physician’s signature is required on the “Physician’s Authorization of Medication for Student at School” form, which details the name of the drug, dosage, and time interval for the medication which the student is to receive.
- Under no circumstances are any drugs to be administered which have not been prescribed by a physician with respect to which parental permission has not been obtained.
- The medication which has been prescribed by the physician must be brought to school in a container appropriately labeled.

Annual Health Status Update Forms

It is our objective to keep all children safe and healthy at school. With this in mind, an Annual Health Status Update Form will be sent home with every student at the start of each school year. Please complete this form and send it back to your child’s teacher as soon as possible. This information will be used to develop a plan of care for those children with special health needs.

Senate Bill 911: Care of School children with Diabetes

In accordance with new legislation concerning the Care of School Children with Diabetes, the Scotland County School System would like to provide all parents with a summary of the information included in Senate Bill 911. All students have a right to a free and appropriate public education without discrimination. This includes children with disabilities.

- Scotland County Schools shall make available a registered nurse for assessment, care planning, and on-going evaluation of students with special health care service needs in the school setting.
- An individual health plan should be developed by the parent/guardian, the student’s diabetes care team, and the school nurse.
- Children should have immediate access to diabetes supplies and diabetes treatments as defined in their Individual Health Plan. Roles and responsibilities of the parent/guardians and the school will be defined.
- Training on the care of students will be provided to all Scotland County School employees. Different levels of training will be implemented depending on the employees’ involvement with a diabetic child.
- Children with diabetes automatically qualify under the Americans with Disabilities Act, and upon request by the parent an accommodation plan may be developed.

If your child has been diagnosed with diabetes, please inform the administrator at your child’s school. If we work together, then our children will have a better opportunity to be successful in school.

Student Response to Emergencies

CODE BLUE: Intruder

- As soon as the **Code Blue** is announced, evacuate the hallway and report to the nearest classroom.
- Close and lock classroom doors.
- Turn off all lights.
- Students and staff should be away from the door and windows.
- Remain quiet and wait for instructions.

Cafeteria

- Proceed to the kitchen area. Doors should be closed and locked. If the threat is in the Cafeteria, get down and take cover.

Bathroom

- Lock yourself in the stall, crouch on the stall and take cover.

Cell phones should not be used during this time nor should 911 or local media be called.

The “Code Blue” is over when the Mr. Smith, Mr. Williams, or law enforcement/SRO opens your door and announces that the “Code Blue” has ended. Regular schedule will then resume.

Code Black: Tornado Drill

- Move with your class quickly and orderly to assigned areas in the hallway.
- Students must assume the **SAFE POSITION (on knees/hands protecting their heads)**.
- Anyone outside the building must move inside at once to an assigned area.
- No buses will be loaded/students released during this time.
- Remain quiet and wait for instructions.

Code Red: Fire Drills

- Move with your class quickly and orderly at least 200 feet from the building.
- Remain quiet and wait for instructions.

Code Yellow: Bomb Threat

(Follow the same procedures as those for CODE RED.)

Use of School Telephones

School Telephones are for Official School Business Only. Students who are ill or have an emergency may report to the office with a hall pass and will be allowed to place a telephone call to a parent/guardian. Students may use the telephone before school, during lunch, or approximately 5 minute prior to last bell. Students will **NOT** be allowed to leave class during instructional time to use a telephone unless an emergency exists. All telephone calls will be limited to three (3) minutes or less. Failure to abide by this telephone use policy will result in future restricted use. Exceptions to this telephone policy must have administrative approval.

Discipline

Expected School-Wide Behaviors

Our primary goal is to educate, not to punish. However, when the behavior of an individual student comes in conflict with the rights of others, corrective actions may be necessary for the benefit of that individual and Shaw Academy as a whole. Accordingly, students shall be governed by policies regulations and rules set forth in this Code of Professionalism and the Scotland County School's Code of Conduct.

The environment of Shaw Academy is professional; therefore, students are expected to conduct themselves in a professional manner. Some behaviors that will not be tolerated include but are not limited to: fighting, classroom disturbances, defacing/damaging Shaw Academy property, disrespect towards others (including profanity), possession of a weapon or contraband of any type, possession of drugs or drug paraphernalia, or any violation of the Scotland County School's Code of Conduct.

All employees (faculty, cafeteria, custodial, substitutes) of Shaw Academy have the responsibility and authority to correct students when the need arises. Any student corrected by an employee of Shaw Academy is expected to abide by such correction. Throughout their school day students are expected to:

- Follow directions of authorities the first time they are given.
- Stay in designated areas.
- Refrain from vulgar or offensive language.
- Refrain from horseplay or physical contact.

Expected Hall Behaviors

- Keep to the right in passing through the halls.
- Keep moving and go directly from one class to the next.
- Do not run, loiter, or group together in the halls.
- Have permission AND an approved hall pass any time you leave class
- No loud noises, hollering, whistling, etc.
- When there is an altercation in the hallway, you are expected to IMMEDIATELY report to your assigned classroom without delay.

Expected Cafeteria Behaviors

- Students are allowed to talk while eating. However, students are not allowed to be excessively noisy or talk across to another table.
- Once seated, remain seated.
- All trash and trays are to be placed in the proper place.
- Leave the table and floor around your place in clean condition for others.
- Food and drinks are not to be taken from the cafeteria at any time

Expected Assembly Behaviors

- Enter and leave in an orderly fashion.
- No booing, whistling, or rude conduct.
- Show respect for the program and visitors.

Expected Classroom Behavior

- All students should be engaged in learning for the entire class period. No heads on desks, sleeping, playing cards, having conversations that have nothing to do with school, etc.
- Participate and do your best work.

Minor infractions will be handled by the teacher: warning, one-on-one conference with student, loss of privilege,* parent contact, intervention by behavior support, etc.

Administration will be called to handle major infractions and an office referral will be completed.

Items to Be Left At Home

Do not bring the items listed below to school. These items will be taken and kept in the office until parents pick them up. The school cannot assume responsibility for such items that are lost.

- **Electronic devices including, cell phones, iPods, headphones, etc...**
- **Sports equipment (bats, balls, etc.)**
- **Bookbags (does not apply to clear book-bags),**
- **Playing cards, dice, etc.....**
- **Water guns**
- **Nuisance items—items that disrupt the normal school day or create a safety hazard**
- **Yo-yos, beepers, laser projectors, cameras.**

This list is not inclusive and other problem items may be confiscated when necessary.

Care of Personal Property and Theft Prevention

Keep up with your personal property as it is your responsibility. Do not leave your books, clothing, etc... lying around where somebody might move, steal, or trip over them. The best method of theft prevention is to be conscious of the possibility of theft occurring and strive to eliminate these opportunities. Each student as well as staff has a responsibility in the area of theft prevention; however, the school cannot be responsible for items that are lost or stolen.

Listed below are some hints to prevent theft:

- Do not bring large amounts of money to school. Do not show others your money.
- If you take rings off to wash your hands, be sure when you leave you have not left them on the soap dispenser or towel dispenser.
- Never leave your purse unattended.
- Never leave anything of value on your desk while you go to assembly programs or leave for any reason.

Lost and Found

All students should be careful to safeguard their personal property. In the event something is missing, you should check by the main office to see if it has been turned in. Also, leave your name and a full description of everything missing so that you can be notified if it turns up later.

Care of School Property

All students should have pride in their school. Shaw Academy belongs to you and it is your responsibility to help keep it clean. Anyone who damages or destroys school property will be expected to pay for that property in addition to any appropriate consequence. Have pride and take care of your school.

- Don't write or mark in books, on walls, or furniture
- Put trash in cans.
- Wipe feet.
- Flush the toilet.
- Follow instructions while working with computers and other electronic devices.
- Keep your feet on the floor and not on the walls.
- Drinks and food are not allowed in the classrooms.

Teacher Lounge

The teacher's lounge is off limits to all students at all times.

Visitors/Phone Calls

All visitors must report to the office upon arrival on campus. Visitors not reporting to the office will be viewed as trespassing. Students will not be called out of class to accept any phone calls

Dress Code

Everyone is expected to keep a presentable school appearance.

- Shoes must be worn at all times, including on the bus to and from school. Bedroom shoes are not acceptable.
- No pants riding down on hips. Pants must be pulled up to the waist. Male students are encouraged to wear belts and keep them buckled at all times.
- Students may wear walking shorts or Bermuda shorts— no biker shorts or short shorts.
- Shorts, skirts, culottes, or dresses shall be at least fingertip length. Mini-skirts or revealing skirts are not acceptable.
- Bare midriffs, halter tops, tank tops, muscle shirts, or shirts with large arm openings are not acceptable. Females should not wear tops that reveal cleavage. Basketball jerseys must have a T-shirt underneath as they will be regarded as tank-tops.
- No revealing tops are acceptable. Mesh shirts and see-through blouses or shirts may be worn only if another shirt is worn beneath. Pajamas, loungewear, and/or blankets are not acceptable.
- No sunglasses may be worn in the school building (Note: in the case of a special medical condition, an exception could be made if cleared through the office).
- Do not wear articles tied around your head or legs or displayed on the **Shaw Academy** campus, buses, or at any school sponsored activity before, during or after school hours. Examples are hats, bandannas, earmuffs, do-rags, skullcaps, scarves, and head wraps. No head gear at all applies to both males and females.
- No picks, combs, or curlers are allowed in your hair. This applies to males and females. They will be confiscated upon entry.
- All straps and suspenders must be buckled up, not hanging down.
- Clothing and accessories, as well as messages on clothing or accessories, shall not be lewd vulgar, provocative, obscene, degrade individuals or groups, or promote violence alcohol, tobacco or illegal substances.
- Plain white t-shirts should only be worn as under garments.
- “Gang” related messages, signs, signals, colors, etc... including group colors, group fatigues, one pant leg rolled up, etc... are not allowed on the **Shaw Academy** campus, buses, or at any school sponsored activity before, during or after school hours.
- “Do-rags”, skullcaps, scarves, head wraps and headgear, which, because of its style, or alteration may cause a disruption to the normal school day, are not allowed.
- Masks or any other items, which cover all, or part of the face, are not allowed.

Anyone wearing inappropriate clothing will be asked to call home for a change of clothes. Repeated violations will result in more severe disciplinary action being taken.

Bus Privileges/Safety/Regulations

Students who arrive to school on the bus should return home on that same bus unless permission to do otherwise has been granted by the parent and the principal. Riding a school bus is a privilege afforded a student. Associated with this privilege is the responsibility for the following safe, mature behavior.

A bus rider shall:

- Meet the bus at the designated bus stop
- Wait for the bus off the street or road, loading only under the protection of the stop arm
- Unload safely at the destination, “school or home” and cross a street or road only under the protection of the stop arm
- Load and unload in turn, never pushing, shoving or breaking inline
- Observe the same standards of behavior on the bus as in the classroom
- Not engage in any behavior which might endanger the safety of passengers
- Remain seated at all times once on the bus, standing only when designated stop is reached and the vehicle is stationary
- Not talk to, or otherwise disturb or distract the driver
- Never extend hands, arms, legs or any other body part out the window nor throw anything from the bus
- Never tamper with the bus in any manner
- Upon arrival at your original school, you are to report to the bus picking you up for transporting to Shaw Academy without deviation or loitering.
- Follow the instructions of the driver or school officials

Types of Misconduct

Misconduct will be divided into two major categories: Level 1 Rule Violation and Level 2 Rule Violation. **Level 1 Rule Violations** will be classified as acts of vandalism and verbal or physical abuse of other students. **Level 2 Rule Violations** consists of acts classified primarily as disruptive in nature.

• Level 1 Rule Violation

- ✓ Cut seats
- ✓ Writing on seats
- ✓ Broken window
- ✓ Tampering with bus or equipment
- ✓ Possession of tobacco, alcohol, or drugs
- ✓ Abusive language towards others
- ✓ Opening rear bus door while bus in motion
- ✓ Physical abuse (fighting, pushing, tripping)
- ✓ Possession of weapons/firearms/explosive devices

• Level 2 Rule Violation

- ✓ Disobedient or disrespectful to the bus driver
- ✓ Moving about while the bus is in motion
- ✓ Putting head, hands, feet out of window
- ✓ Inappropriate language
- ✓ Throwing objects inside the bus or out of the bus window
- ✓ Eating and/or drinking on the bus

- **Mandatory Actions for Level 1 Violations**

- **1st infraction** - 5 day bus suspension
- **2nd Infraction** -15 day bus suspension
- **3rd Infraction** - Suspension off the bus for the remainder of the school year

- **Mandatory Action for Level 2 Violations**

- **1st Infraction** - Conference/warning/notify parent
- **2nd Infraction** - 3 Day Bus Suspension
- **3rd Infraction** - 5 Day Bus Suspension
- **4th Infraction** - Suspension off the bus for the remainder of the semester
- **5th Infraction** - Suspension off the bus for the remainder of the school year

Discipline Reports

When a bus driver observes misconduct, a written report will be sent to the principal or designee of the school to which the student is assigned. The school should receive a written report within 24 hours of the infraction.

Note: Bus suspensions are to include both morning and afternoon routes for the regular school day and all after school bus routes.

Every student is legally entitled to an education free from distractions caused by inappropriate behavior. **No student has the right to deprive another student of the chance to a quality education by disrupting the educational environment.** The Scotland County Board of Education established a **Code of Student Conduct** that formulates and sets forth rules of conduct for the students in the public schools of Scotland County. The Code of Conduct applies to every student, at any time, on school property or while participating in any school-sponsored event.

Bullying, Harassment, or Intimidation

Shaw Academy upholds the SCS Board of Education policies 1710/4021/7230. As such, the following is Shaw Academy's policy:

Statement of Purpose:

Scotland County Schools does not tolerate bullying, harassment, or intimidation of a student or employee while at school, on the bus, or at any school-sponsored function. All members of the school community are committed to ensuring a safe and supportive environment based on the district's strategic plan priority for safe and orderly schools.

Definition of Bullying, Harassment, or Intimidation:

Bullying, Harassment, or Intimidation are conscious acts of aggression over a period of time with the intent to cause embarrassment, pain, distress, or discomfort to another, or to threaten, intimidate, or frighten another. They often involve an abuse of or an imbalance of power. Individuals or groups may be involved.

Bullying, Harassment, or Intimidation can take many forms. Examples include but are not limited to the following:

- Physical:** hitting, pushing, tripping, spitting on others;
- Verbal:** using offensive names, ridiculing, spreading rumors;
- Non-Verbal:** writing offensive notes or graffiti about others, rude or threatening gestures or gestures calculated to intimidate;
- Exclusion:** deliberately excluding others from normal student interaction;
- Extortion:** threatening to take someone's possessions, food, or money; and
- Property:** stealing, hiding, damaging, or destroying property

Reporting Bullying, Harassment or Intimidation:

- All students should be made aware of the school's position on bullying, harassment, or intimidation by having them sign a student pledge that includes procedures for reporting incidents.
- All students who witness or are victims of bullying, harassment, or intimidation should be actively encouraged to report the matter to any adult on staff.
- Schools should provide an alternative method for students to reporting bullying anonymously such as:
 - A student expression box in the hall of the school made accessible to all students during the day to express themselves and/or to report bullying; and
 - A 24-hour student hotline to report bullying information using the following telephone number: (910) 610-5362
- Students should be encouraged to report as often as necessary.
- Staff members are required to report to the principal or his/her designee any reported or observed instances of bullying, harassment, or intimidation.
- Include other policies-drugs, fighting, gangs, weapons, contraband

Consequences

For purposes of applying student discipline, consequences shall be in compliance with the Scotland County School District policy for Middle Schools and High Schools. **Following suspension, parents/guardians must accompany the students upon first day return to school and meet with the Principal or designee.**

Rules of Student Conduct: The following behaviors are considered inappropriate for students: This list is not all inclusive and behavior will be reviewed on a case-by-case basis and discipline administered accordingly.

Video cameras are used to monitor the school premises

Out of School Suspension

A student will be considered a trespasser and may be criminally prosecuted if the student has been suspended from school but is on the property of any school during the suspension period without the express permission of the principal (this includes athletic events and all other extracurricular activities). Suspensions end on the morning of the return date.

It is the responsibility of the parent/guardian to pick-up assignments during the suspension period. Teachers will place assignments at the front office by the end of the first full day of suspension and within 24 hours of additional requests.

***** (See next pages for Code of Conduct Policy) *****

SCOTLAND COUNTY SCHOOLS

Shaw Academy

Participation/Enrollment Contract

Shaw Academy is designed to serve a selected group of students with unique academic or behavior needs in an alternative setting. It functions as a “school” under all applicable statutes and State Board regulations. Due to the unique nature of the Academy, the academic and behavioral expectations held for all students are defined by a contract. Students are eligible for participation in Academy programs **only** through the contract process and **only** when the contract has been signed by the student and his or her parents or legal guardians and accepted by the principal.

We recognize that enrollment in *Shaw Academy* is a **privilege**, not a right, and that such enrollment requires full and complete compliance with the terms defined herein. ***Failure to comply with contract terms is hereby agreed to be sufficient basis for immediate dismissal from the Academy.***

We believe that positive and informative interaction between the home and the school is fundamental to the **success** of any student. Parents or guardians of *Shaw Academy* students accept the **responsibility and the requirement** that they schedule a minimum of **two parent/teacher conferences** per school term/semester. One conference will be automatically scheduled on the “calendared” parent conference day and a minimum of one more conference is to be initiated by the parent during each of the 18-week terms/semesters.

We have provided a copy of and understand the structure of the Academy, including the process through which students enter and exit the program.

We hereby affirm that the student will comply fully with the **Code for Student Conduct** adopted by the Scotland County Board of Education and the Rules and Regulations of the Academy, copies of which have been provided.

We hereby affirm that the student will diligently and seriously apply himself/herself in his or her studies.

We hereby affirm that the student will attend school every day except as excused under applicable policy.

We hereby affirm that the student will comply with all other written conditions as may be required for his or her circumstances, said conditions to be defined as a written addendum to this contract by the Principal or his designee.

This contract is entered into this ____ day of _____, 20____, by

_____ and _____
(Name of Student) (Name of Parent/Guardian)

and Shaw Academy.

_____ (Student's Signature) _____ (Parent's/Guardian's Signature)

Student Pledge Against Bullying

Shaw Academy

We, the students at Shaw Academy, have agreed to join together to eliminate bullying at our school. We believe that all students, regardless of race, gender, ability, and religion should have the right to learn, feel safe, be protected, and enjoy our school without fear of being bullied.

This is our **Pledge** “We agree to”:

1. Value differences of our peers and treat them with respect.
2. Refrain from bullying or being involved in any bullying incident.
3. Report all incidents of bullying to a teacher or to an administrative staff member.
4. Work with our peers, teachers, and administrative staff members to eliminate bullying in our school.
5. Be a role model for all students and support them if bullying occurs.

By signing this **Pledge**, you will be in agreement with the students at this school and will abide by the school’s Student Code of Conduct with regard to bullying.

My Pledge Against Bullying

I acknowledge that bullying is a serious offense and I will abide by the conditions defined above in this Pledge. I also realize that I must report all incidents of bullying, whether the incidents happen to me or to my peers. I further recognize that if I fail to report any incident of bullying, I must be held accountable.

I agree to take this Pledge against bullying.

Student Signature: _____ Date: _____

Parental Pledge Against Bullying

I am in total agreement with my child taking the Pledge against bullying. Furthermore, I am aware that my child will be held accountable for his/her actions if he/she violates the conditions of this Pledge according to the Student Code of Conduct.

Parent/Guardian Signature: _____ Date: _____

Bookbag Policy

(See insert for example of allowed and not allowed bookbags)

As we are sure that you are aware, we are implementing the requirement that if a student chooses to take a bookbag to school this year, it must be the clear plastic kind. We know that there are a lot of questions about what will be allowed and what will not, so please review the FAQs below. As always, if you have any questions, please do not hesitate to send us a message, ask your principal, or you can also call the district office as well.

Do the clear bookbags apply to all students, even Pre-K and SEarCH?

Yes. All SCS students, if they choose to bring a bookbag, they must comply with the clear bookbag rule.

Will students be allowed to bring regular lunch boxes?

Yes. Regular lunch boxes or lunch bags will still be allowed.

Are pocketbooks/purses still allowed?

Yes. But not the oversized type. (We will be offering more clarification in so far as specific size limitations soon.)

Can students put pencil pouches and/or cosmetic bags for personal hygiene products in their bookbags?

Yes. They are still allowed.

Can the bookbags be tinted or do they have to be clear?

The bookbags must be transparent/clear in nature and cannot be made of the colored plastic.

Can students put stickers on the bag to that they are more easily identifiable?

No. We will provide each student with a luggage type tag that they can attach to their bookbag. These will be given out during open house and on the first day of school. They can put a sticker on the luggage tag if they so choose. Also, no embroidery will be allowed on the bookbags as well.

What about mesh bags or how will students need to bring items to school for sports practices or games?

White or light grey mesh bags will be allowed so that students can bring a change of clothes for PE and/or a uniform to practice or play an after school sport. Parents/guardians have the options to purchase a white or light grey mesh bag, but coaches will also provide each student-athlete with a bag.

When and where locally will clear bookbags be available?

There are a few in town at some of the local retailers but Walmart will have a shipment of over 2,000 in before the end of next week. The retail price will be \$9.88 (plus tax). They will order more if needed and parents/guardians can always order online if they choose. **Again, bookbags are not required; they are an optional school supply.**
